

Job description – Early Childhood Openings

Mission Statement: To know Jesus, to Grow In Jesus, and to Share Jesus.

St. Paul Lutheran School employees help students to:

- Grow in Christian faith
- Demonstrate genuine Christian concern for others
- Exercise distinctly unique talents in service to God and man
- Become life-long, self-directed learners
- Develop to their fullest potential spiritually, academically, physically and socially

Open Position: Early Childhood – 2 year olds Lead Teacher and Aide(s)

St. Paul Lutheran School is located in Hilton, NY north of Rochester, near Lake Ontario. St. Paul Lutheran School is the chief ministry of St. Paul Lutheran Church serving children ages 2 through 8th grade for more than 60 years.

Job Summary:

The ideal candidate will have a love for serving children and a warm spirit that welcomes families into our school. You will create a positive and safe learning environment, as well as develop critical thinking and problem-solving skills. You will cultivate healthy and positive relationships with staff, students, and families of St. Paul. You will build trust and rapport with learners and participate in professional development and training as required.

Early Childhood Aide:

In addition to the job summary above, your responsibilities will include assisting the teacher in care and instruction of children (classroom management), small group preparation and instruction (crafts, classroom materials), snack/lunch duties, organize and clean classroom. You will help set-up and clean-up of the classroom. Starting pay is \$15.50 per hour.

2 year olds Early Childhood Lead Teacher:

In addition to the job summary above, your responsibilities will include designing and implementing engaging lesson plans, foster a passion for learning, develop the whole student – physically, emotionally, intellectually, socially, and spiritually, as they grow as a student. Key responsibilities include curriculum development, classroom management, assessment and progress monitoring, parent and guardian engagement, professional

development, and active participation in school-wide events and/or extracurricular activities. Starting pay is \$16.50 per hour.

Educational Training

Required:

- Lead Teacher:
 - CDA (Child Development Associate)
 - Strong knowledge of standards and effective teaching practices
 - Prior experience teaching in a school setting
 - Classroom management skills and effective behavior intervention strategies
 - Proficient use of technology
- Teacher Aide:
 - Skill set and interests that compliment our school team

Desired:

- You will have a strong Christian Faith with active participation in a church and exhibit a commitment to Christian Education.
- Appropriate state teaching certification or licensure (Lead Teacher)

“Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age.” Matthew 28:19-20.

All interested candidates should submit a letter of interest, faith statement (1-2 paragraphs in length), and resume to Mrs. Michelle Reboulet, Principal of St. Paul Lutheran School, via email at principal@stpaulhilton.org with the subject “Early Childhood Openings.”

Job Types: Part and Full Time

Pay: Starting at minimum wage

Schedule:

- Monday to Friday

Work Location: In person